

KA2 Workshop: Reflection and Course Close

60 minutes

ICT Specialism 4: The internet and digital literacy

Outcome M4.U3.2

Outcome M4.U3.3

WHAT THIS LESSON DOES

This final lesson of the ICT Vocational Specialism requires you to reflect on your investigation process covering bias, authenticity, authorship and ethics. You will bank your Specialism Module 4 Key Assignment 2 and confirm Specialism Key Assignments against the evidence checklist.

CURRICULUM OUTCOMES

Outcome	What the specification asks for
M4.U3.2	Identify, critically examine and comment on digital media texts that highlight bias.
M4.U3.3	Debate, consider and understand ethical and legal issues such as creative rights, ownership and plagiarism on the internet.

WHAT STUDENTS SHOULD BE ABLE TO DO

- Reflect on the investigation process including bias, authenticity, authorship, and ethics
- Bank Specialism Module 4 Key Assignment 2 and confirm all eight Specialism KAs
- Close the 120-hour Specialism with a course reflection on strongest artifact and post-LCA use

BEFORE THE BELL

- Ensure all students have their sm4_ka1_investigation_presentation and investigation workbook folder ready
- Prepare a checklist for confirming the eight Specialism Key Assignments
- Plan staged walkthroughs and catch-up slots so a full eight-KA bank is not promised for every student in one 15-minute block
- Have the eight-KA SEC checklist and each student's sm4 folder ready; plan staged walkthroughs.
- Display the five required reflection headings only; keep deeper examples as a handout if needed.
- Demo five-section outline, open-logs habit, and Bias/Ethics model depth, then circulate.
- Keep the three quick fixes visible on a side slide during writing and walkthroughs.
- Run staged one-to-one portfolio walkthroughs with the eight-KA checklist; issue catch-up notes where needed.

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HOW THE LESSON RUNS

5 min	introduction	Introduction
4 min	content	Key concepts
25 min	activity	Write SM4 KA2 reflection
3 min	content	Common issues
15 min	activity	Finish KA2 and portfolio check
4 min	content	Reflection
4 min	summary	Lesson summary

TEACHING MOVES

- Model the document structure, open-logs habit, and Bias/Ethics depth with a short demo before students begin writing
- Project five headings only; keep deeper criteria on a handout if needed
- Circulate during the writing activity to provide individual support
- Conduct efficient staged one-to-one portfolio walkthroughs while others finish writing
- Invite brief share-back in the reflection section without additional writing tasks

WHAT TO WATCH FOR

- Reflection retells investigation findings rather than process - Guide students to focus on choices made and decisions taken
- Difficulty recalling specific bias or authorship examples - Send students to `sm4_search_log` and `sm4_references` opened at the start of writing

DIFFERENTIATION

- Support: Provide sentence starters for each reflection section (on screen in the write step)
- Support: Pair students for initial portfolio review discussion
- Extension: Ask students to connect their reflection to post-LCA digital practices