

KA3 Workshop Part 3: Pitch Day and Full Portfolio Walkthrough

60 minutes**ICT2: Introduction to other software packages and applications**

WHAT THIS LESSON DOES

Practise and deliver a two-minute pitch of your project using your prepared deck. Walk through your full Project Portfolio to confirm all five Key Assignment evidence sets are ready for submission.

WHAT STUDENTS SHOULD BE ABLE TO DO

- Deliver a two-minute pitch of the Something Real project using the deck
- Walk through the full Project Portfolio confirming all five KA evidence sets
- Prepare final KA3 and full-course evidence for teacher verification and SEC submission
- Reflect on the full 60-hour course and transfer to other LCA work

BEFORE THE BELL

- Check cloud portfolio access on any shared machines the class will use, since a locked account costs a student their pitch.
- Timer ready; pre-assigned live pitch order and recording slots; printed five-KA tick-sheet; KA3-complete vs gap list pre-marked; access to student cloud portfolios for spot-checks
- Printed five-KA filename checklist for every student (tick/gap/PDF columns + restore footer); board outline of the five-line pitch
- Students need Project Portfolio in cloud storage and 07_project_pitch ready; printed five-KA checklists and optional five-line pitch templates; teacher class tick-sheet started; KA3 pre-flight list
- Board order for live pitches vs recording stations; class five-KA tick-sheet (already started in practice); devices or corners for recording tested; recording fallback plan
- Note any students still missing KA evidence for follow-up

KA3 Workshop Part 3: Pitch Day and Full Portfolio Walkthrough

HOW THE LESSON RUNS

5 min	introduction	Introduction
6 min	content	Key concepts
15 min	activity	Pitch practice and portfolio inventory
4 min	content	Common issues
20 min	activity	Pitch delivery and final evidence check
5 min	content	Reflection
5 min	summary	Lesson summary

TEACHING MOVES

- Model the five-line pitch and the five-stop portfolio walkthrough once orally in Key concepts from the board, since the student page already carries the shape of the card.
- Hold the whole class in Block A until every deck is open, because the practice run uses one shared timer.
- Start KA verification during the practice inventory and finish the remaining ticks in the final block from each student's gap list.
- While three or four students pitch or record, the rest write 08_course_reflection and keep their folders ready.
- The minimum exit standard is a pitch done plus five KA ticks, or an explicit catch-up list; chase an unfinished reflection at catch-up if needed.
- An incomplete 08_ka3_promotional_document is catch-up evidence rather than a same-period redesign, and the pitch still goes ahead.
- Keep the reflection discussion to a few voices so that the transfer ideas get named without a second round of writing.

WHAT TO WATCH FOR

- Students running over the two-minute limit: advise cutting detail from the proof section and practising with a strict timer.
- Missing files in cloud storage: guide students to recover existing files rather than rebuilding content, with a five-minute recovery cap and then the gap list.
- Overly detailed pitches: remind students to stop on one number or chart in the proof section.
- Re-auditing the whole portfolio under pitch pressure: use the practice gap list only.

DIFFERENTIATION

- Support: Permit students to begin with the portfolio walkthrough before moving to a live pitch if nerves are an issue.
- Support: Provide a printed pitch structure card for students who need a visual reminder during practice.
- Support: A student with no deck pitches from the five-line card plus any one evidence file, and you schedule a catch-up recording.
- Extension: A second recorded take with one improvement named aloud, and a discussion connecting portfolio evidence to Work Experience applications.