

LESSON 10

Unit 1 Review and Recap

60 minutes

ICT1: Introduction to the computer and word processing

WHAT THIS LESSON DOES

In this lesson you complete a short self-check on Unit 1 topics, use a troubleshooting guide to resolve one real problem with your Project Portfolio, and produce a written reflection that connects your new skills to the Something Real project.

WHAT STUDENTS SHOULD BE ABLE TO DO

- Demonstrate Unit 1 concepts through a short self-check
- Diagnose and fix one common problem using a written troubleshooting guide
- Recap how Unit 1 learning outcomes have been met
- Reflect on confidence gains and how ICT1 supports the Something Real project

BEFORE THE BELL

- Plan the 60-second portfolio gate (search for Portfolio/Project; school-account check) from teacher_notes on the Introduction step, keep stage directions off the student page.
- Have paper or mini-whiteboards ready for the five self-check phrases; pre-print the questions if possible.
- Review the A-E snag chooser and the Common Issues table.
- Students need their Project Portfolio open in cloud storage and access to a word processor; be ready to recover missing folders via search and school-account sign-in
- Paper or mini-whiteboards for the five self-check phrases (pre-print if possible); students need Project Portfolio access
- Students need Project Portfolio access and a word processor; Common Issues table still visible; be ready to demo one snag if the class overruns
- Students continue in the reflection document created during the snag-fix step; circulate with 5/10/15-minute checkpoints; read good vs weak models aloud before writing starts

Unit 1 Review and Recap

HOW THE LESSON RUNS

5 min	introduction	Introduction
5 min	content	Key concepts
8 min	activity	Unit 1 self-check
3 min	content	Common issues
12 min	activity	Fix one snag and start reflection
20 min	activity	Portfolio build
4 min	content	Class close
3 min	summary	Lesson summary

TEACHING MOVES

- Circulate during self-check and the single snag fix; stop students who try every branch.
- After Q3, whole-class key check; snag choice is a 20-second tick or shout-out.
- If the fix overruns, demo one snag and have students write the note from the demo so the file still lands.
- Checkpoint after the fix: only Troubleshooting note filled; three headings blank.
- Before Portfolio Build, read good vs weak project-link sentences aloud, do not skip when time is tight.
- Portfolio Build checkpoints at about 5 / 10 / 15 minutes (Confidence / Practice target / Something Real).
- Spot-check filename and root location before the class ends.

WHAT TO WATCH FOR

- Writing vague statements like 'I got better at computers', require named skills with examples.
- Claiming there is no problem to fix, use the simulated snag.
- Saving the reflection inside 01_brief, redirect to portfolio root.
- Signing into a personal account, check login before searching.
- Starting the extension before the four required sections are done.
- Calling this file an SEC Key Assignment, it is Unit 1 portfolio evidence only.

DIFFERENTIATION

- Support: Extra time on self-check; peer support on file location; fill-in stem for the Something Real section.
- Extension: Advice to my Week 1 self, only after required evidence is complete.